



ADDRESSED TO:

Mr Martin Kuba representing the consortium (in OLA agreement)
Mr Miloš Liška

COPY TO NGI representative(s):

Mr Jan Gruntorad

Amsterdam, Tuesday, May 20, 2014

Object: Provision of EGI Core Activities (May 2014 – April 2015)

Dear Mr Martin Kuba and participants of the consortium of the Collaboration Tools,

As representative of the Consortium who participated to the EGI Core Activities bid (July 2013) for activity Collaboration Tools, I am pleased to confirm that your Consortium was selected for the provisioning of the aforementioned activity as discussed and approved by the Council in 2013, as per terms and conditions defined in the provided Operation Level Agreement (OLA).

DURATION and FUNDING

Your consortium, comprising CESNET, will be responsible of providing the activity for 2 years starting from May 1st 2014.

The effort, the related costs agreed and the distribution per partner in the Consortium is detailed below. The EGI.eu co-funding rate for 2014 has been defined at 40% of the estimated total costs.

Period May 2014-April 2015	PMS/year	Other Cost	Total Cost	EGI.eu contribution (40%)
CESNET	12		76800	30720

The EGI.eu contribution – currently agreed to be 40% - might be increased if the financial result in 2014 allows it, in which case this letter will be amended and you will be informed in writing.

REPORTING AND PAYMENT

Reporting of effort consumed by partner and of the tasks delivered for the core activity is expected with a 6 month frequency.

Reporting period	Report due by
May-October 2014	30/11/14
November 2014-April 2015	31/05/15

The report will be reviewed by the EGI.eu Executive Board. Subject to the outcome of this evaluation, each consortium partner will receive the contribution. Payments will be on six-month basis.

REPORTING OF EFFORT

For the period May-December 2014 and for the only sake of effort reporting, we will request you to report the Person Months consumed via the PPT tool for the EGI-InSPIRE project as unfunded tasks.

Please provide the following information to the EGI-InSPIRE project office (egi-inspire-po@egi.eu):

- name of the staff per partner contributing to the core activity;
- bank details and contact finance person of each partner of your consortium.

I remain at your disposal should you need any further information.

Your Sincerely,



Yannick Legré,
Managing Director