



**ADDRESSED TO:**

Mr Günter Grein representing the consortium (in OLA agreement)

**COPY TO NGI representative(s):**

Mr Achim Streit

Amsterdam, Friday, May 1st, 2015

**Subject:** Provision of EGI Core Activities (May 2015 – April 2016)

Dear Mr Günter Grein and participants of the consortium of the Incident Management (Helpdesk) GGUS,

Enclosed please find details regarding duration, funding, reporting and payments for Incident Management (Helpdesk) GGUS activity by your Consortium as per terms and conditions defined in the agreed Operation Level Agreement (OLA) for period May 2015 – April 2016.

**DURATION and FUNDING**

Your consortium, comprising KIT, is responsible of providing the activity for 2 years starting from May 1<sup>st</sup> 2014.

The effort, the related costs agreed and the distribution per partner in the Consortium is detailed below. The EGI.eu co-funding rate for 2015 has been defined at 40% of the estimated total costs.

Period May 2015-April 2016	PMs/year	Other Cost	Total Cost	EGI.eu contribution (40%)
KIT	12		124740	0

The EGI.eu contribution – currently agreed to be 40% - might be increased if the end of financial result will allow it, in which case this letter will be amended and you will be informed in writing.

**REPORTING AND PAYMENT**

Reporting of effort consumed by partner and performance of the activity delivered for the core activity is expected with a 6 months frequency.

Reporting period	Report due by
May 2015-October 2015	30/11/15
November 2015-April 2016	31/05/16

The report will be reviewed by the EGI.eu Executive Board. Subject to the outcome of this evaluation, each consortium partner will receive the contribution. Payments will be on six-month basis.

Please provide the following information to the EGI.eu Finance office (fa-team@egi.eu):

- bank details and contact finance person of each partner of your consortium.

I remain at your disposal should you need any further information.

Your Sincerely,

A handwritten signature in blue ink, appearing to read 'Y. Legré', with a large, stylized flourish at the end.

Yannick Legré,  
Managing Director