



EGI Strategy and Innovation Fund

Grant Application Form - 2018

Project title

Project type

Proof of concept/Prototype/Major
innovation/Patch

Lead organisation name

Lead organisation contact



Title of the Document / Number if required

DOCUMENT LOG

<i>Issue</i>	<i>Date</i>	<i>Comment</i>	<i>Author</i>
V.1	30/4/2018	First version	S. Andreozzi

TERMINOLOGY

The EGI glossary of terms is available at: <https://wiki.egi.eu/wiki/Glossary>

NOTES

Please, before filling this application form, make sure that you have read the following documents:

- Terms of Reference and Playbook for Applicants (<http://go.egi.eu/sif-tor>)
- Investment priorities and budget for 2018 (<http://go.egi.eu/sif-2018>)

The deadline for applicants is 23:59 on 15th June 2018. Your completed application form should be emailed to grants@egi.eu.

For further assistance, please direct your questions to grants@egi.eu.

In the form, some field names are marked with a '*', this means that a separate document can be submitted to provide the specific information requested.

The maximum length of the document is:

- 10 pages for Proof of concept and Patch projects
- 20 pages for Prototype and Major innovation projects

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1 Organisation and contact

Lead organisation

<i>Full name (in English)</i>	
<i>Registered address</i>	
<i>Country</i>	
<i>EGI Council affiliation</i>	Participant/Associated participant/indirect representation Note: in case your organisation is indirectly represented in the EGI Council, please, explain in what form you are linked to the EGI Council representative

Lead organisation – main contact

<i>Name</i>	
<i>Position</i>	
<i>Address</i>	
<i>Telephone number</i>	
<i>Mobile number</i>	
<i>E-mail address</i>	

Lead organisation – financial contact

<i>Name</i>	
<i>Position</i>	
<i>Address</i>	
<i>Telephone number</i>	
<i>Mobile number</i>	
<i>E-mail address</i>	

2 Project proposal

<i>Project title</i>	
<i>Tagline</i>	One-line value proposition for the project
<i>Public project summary</i>	Please expand on your project tagline. This description will only be published if your project is funded. This text will not be assessed. Please ensure it is suitable for public disclosure. Maximum words: 250
<i>Project type</i>	Proof of concept/Prototype/Major innovation/Patch
<i>Confirm needs for funding</i>	Please, confirm that the proposed activity cannot be covered by any existing funded project

3 Problem vs. solution fit

Problem definition

<i>Problem</i>	Describe the problem that you want to address with this project, including the pain points that are expected to be resolved or unexploited opportunities
<i>Actors</i>	Describe who are the actors that are currently facing the problem and that would benefit from its resolution
<i>Problem validation*</i>	For Proof of concept: <ul style="list-style-type: none">• explain how you plan to validate that this problem is a real problem worth solving (e.g. run 3 rounds of 15 interviews) For Prototype/Major innovation/Patch: <ul style="list-style-type: none">• provide evidence that this is a real problem worth solving (e.g. results from interviews, analysis of helpdesk tickets)

Solution definition

<i>Proposed solution</i>	Describe the solution that you would like to develop in the context of this project. For prototype: <ul style="list-style-type: none">• provide interface mock-up, architecture diagram or other design material for the proposed prototype to be built For major innovation: <ul style="list-style-type: none">• provide evidence that a prototype solution is already available and has been validated or any other information that prove the validity of the proposed solution and feasibility in the project timeframe
<i>Expected benefits</i>	Describe how the proposed solution will relieve the actors from the identified pain or generate/enhance gains
<i>IPR</i>	How do you plan to handle the intellectual property of the result? For software, which license do you plan to adopt?
<i>Customer Journey Map*</i>	For Prototype/Major innovation: provide a customer journey map ¹ that would be enabled by your solution; this can be delivered as a separate document (you can use online tools such as http://www.smaply.com/)

¹ A customer journey map is a visualization of the process that a person goes through in order to accomplish a goal. It's used for understanding and addressing customer needs and pain points

4 Impact

Expected impact

<i>Contribution to the EGI Strategy</i>	Shortly describe how this project is aligned with the overall strategy of EGI by providing a reference to the related strategic objective(s) or key action(s) (http://go.egi.eu/strategy)
<i>Demand assessment</i>	Describe what is the estimated size of the actors who could benefit from the proposed solution
<i>Areas of impact</i>	<p>Describe which areas of impact will be addressed by the project:</p> <ul style="list-style-type: none">• User satisfaction<ul style="list-style-type: none">○ Reducing time-to-use of services○ Improving performance○ Improve usability• Cost reduction<ul style="list-style-type: none">○ Reduce time to install/operate services○ Reduce reliance on commercial software or licenses• Stability of services<ul style="list-style-type: none">○ Moving services to cloud-native platforms• Scalability of services<ul style="list-style-type: none">○ Increase the range of use cases that a service can support○ Improving interoperability across infrastructures• Sustainability of services<ul style="list-style-type: none">○ Improving communities supporting services○ Improving the documentation of services○ Improving business models
<i>Key Performance Indicators</i>	<p>Define at least 2 KPIs that will measure the impact. A KPI should be defined as: 1) objective, 2) measure (what do you measure to understand that you are moving towards the objective, how you measure it), 3) baseline and target (what is current value of the measure and what is the expected value at the end of the project).</p> <p>Qualitative KPIs can be also considered.</p>
<i>Exploitation</i>	<p>Explain what the expected exploitation path for the result of this project is (e.g. in further development activities with further funds; developing/creating/marketing a product/process; in creating and providing a service).</p> <p>Explain also how you plan to make sure that this exploitation happens (e.g., if you need further funding, how do you plan to seek for it? If the result needs to be rolled out in a production environment, how do you plan to engage the service provider to make this happen?)</p>

5 Project management and team

Plan

<i>Main deliverables</i>	List the main deliverables that will be released specifying: <ul style="list-style-type: none">• Type (e.g. document, software)• Title• Description
<i>Risks</i>	Provide an assessment and analysis of the risks to the project and risk mitigation measures
<i>Timeline</i>	Provide a timeline with the main milestones/deliverables
<i>Mid-term evaluation</i>	For Prototype and Major innovation: describe what will be demonstrated at month 3 for the mid-term evaluation

Team

<i>Involved organisations</i>	List the involved organisations in the delivery of this project. Note that only organisations that are part of the EGI Council can be funded. Also organisations that are indirectly represented in the EGI Council are eligible
<i>Skills and expertise</i>	List the people that are expected to work on this project and their relevant key skills/expertise relevant

6 Project finances

<i>Total funding requested</i>	Specify how much funding you request for the project considering the defined limits per type of project as specified in http://go.egi.eu/sif-2018
<i>Cost breakdown</i>	Describe the expected cost for this project by describing how you will split the fund across different types of cost (e.g. staff work, consultancy, material, IT resources). Include sufficient relevant detail in the cost breakdown for the assessor to understand what the money will be spent on.
<i>In-kind contributions and other funding</i>	Describe: <ul style="list-style-type: none">• the in-kind contribution that you would provide in combination with the fund foreseen for this project that are needed to execute the work (e.g. # working days, fund to travel, infrastructure services)• any other funding that will be available for this project if this gets approved

7 Assessment

Assessment process		Maximum score
<i>Problem vs. Solution Fit</i>	How much is the is the identified problem worth solving? How sound is the proposed solution?	30
<i>Impact</i>	How will the outcome of this project have a beneficial impact for the EGI stakeholders?	30
<i>Project management and team</i>	How appropriate is the project plan? Does the team have the relevant skills and expertise?	20
<i>Project finances</i>	How much will the project cost to deliver and how will this be spent to ensure value for money?	20