

**ANNEX 0****LIST OF DOCUMENTS TO BE PROVIDED - EGI/2023/OP/0001****List of documents to be submitted.**

<b>Administrative documents</b> <b>(They must be submitted in an unique file in the order below indicated. The file must be called “Part I Administrative documents”)</b>				
<b>Name of the document</b>	<b>Annex</b>	<b>Single Tenderer / Consortium leader</b>	<b>Consortium member</b>	<b>Place in the request</b>
List of documents to be provided	0			
Cover letter	1	YES	NO, but the information required about each consortium member must be provided.	Part I: administrative documents (First document to be submitted)
Form for identification of the Tenderer	2	YES	YES, one for each member	Part I: administrative documents (Please, enclose (1) articles of incorporation of the company with the form, (2) and ID or passport of the legal representative and (3) an evidence of the VAT registration number)
<i>Agreement/Power of Attorney (Only applicable if joint tender)</i>	3	YES	YES, <i>one for each entities involved</i>	Part I: administrative documents
Commitment letter for entities relied on <i>(if applicable)</i>	7	YES	YES	Part I: administrative documents
Declaration on honour (exclusion criteria and selection criteria)	4	YES	YES, one for each member	Part I: administrative documents

<b>Administrative documents</b> (They must be submitted in a unique file in the order below indicated. The file must be called “Part I Administrative documents”)				
<b>Name of the document</b>	<b>Annex</b>	<b>Single Tenderer / Consortium leader</b>	<b>Consortium member</b>	<b>Place in the request</b>
Economic and financial capacity	5	YES	YES, one for each member	Part I: administrative documents
List of previous projects (Criterion T1 and T2)	6	YES	YES, one for each member	Part I: administrative documents
Team involved in the project (Criterion T3)	Please, use Europass CV	YES, one complete <a href="#">Europass CV</a> format for each member of the team	YES, one complete <a href="#">Europass CV</a> format for each member of the team	Part I: administrative documents

<b>Technical offer</b> (They must be submitted in a unique file in the order below indicated. The file must be called “Part II Technical offer”) <b>It is compulsory to submit both parts of the technical offer to be eligible to win the tender</b>				
<b>Name of the document</b>	<b>Annex</b>	<b>Single Tenderer/ Consortium leader</b>	<b>Consortium member</b>	<b>Place in the request</b>
Technical offer. Part I	8.1	YES	NO, one offer by the whole consortium	Part II: Technical offer
Technical offer. Part II.	8.2	YES	NO, one offer by the whole consortium	Part II: Technical offer

<b>Financial offer</b> (They must be submitted in a unique file in the order below indicated. The file must be called “Part III Financial offer”)				
<b>Name of the document</b>	<b>Annex</b>	<b>Single Tenderer/ Consortium leader</b>	<b>Consortium member</b>	<b>Place in the request</b>
Financial tender form	9	YES	NO, one offer by the whole consortium	Part III: Financial offer