

FP7 - Grant Agreement - Annex VI - Coordination and Support Action

Summary Financial Report - Coordination and Support Action - to be filled in by the coordinator

Project acronym

xxxxxxxxxxxxxxxxxxxxxx

Project nr

nnnnnn

Reporting period from

dd/mm/yy

to:

dd/mm/yy

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Funding scheme		CSA	Type of activity										Total (C)+(D)+(E)		Receipts	Interest	
Beneficiary n°	If 3rd Party, linked to beneficiary	Adjustment (Yes/No)	Organisation Short Name	RTD (A)		Demonstration (B)		Coordination/Support (C)		Management (D)		Other (E)		Total (C)+(D)+(E)			
				Total	Max Contribution of the Union	Total	Max Contribution of the Union	Total	Max Contribution of the Union	Total	Max Contribution of the Union	Total	Max Contribution of the Union	Total			Max Contribution of the Union
1																	
2																	
3																	
4																	
5																	
6																	
7																	
8																	
9																	
10																	
11																	
12																	
13																	
14																	
15																	
16																	
17																	
18																	
Maximum contribution of the Union																	
Requested contribution of the Union																	
21																	
22																	
23																	
24																	
25																	
TOTAL																	

Requested EU contribution for the reporting period (in €)

Form C - Financial Statement (to be filled in by each beneficiary)

Project nr	nnnnnn	Funding scheme	Coordination and Support Action
Project Acronym	xxxxxxxxxxxxxxxxxxxxxx		
Period from	dd/mm/yy	Is this an adjustment to a previous statement ?	Yes/No
To	dd/mm/yy		

Legal Name		Participant Identity Code	nn
Organisation short Name		Beneficiary nr	nn

Funding % for RTD activities (A)		If flat rate for indirect costs, specify %	%
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1- Declaration of eligible costs/lump sum/flat rate/scale of unit (in €)

	Type of Activity					TOTAL (C+D+E)
	RTD (A)	Demonstration (B)	Coordination/ Support (C)	Management (D)	Other (E)	
Personnel costs						
Subcontracting						
Other direct costs						
Indirect costs						
Maximum reimbursement indirect costs						
Lump sum/flat rate/scale of unit declared						
Total						
Maximum contribution of the Union						
Requested contribution of the Union						

2- Declaration of receipts

Did you receive any financial transfers or contributions in kind, free of charge from third parties or did the project generate any income which could be considered a receipt according to Art.II.17 of the grant agreement ?

Yes/No

If yes, please mention the amount (in €)

3- Declaration of interest yielded by the pre-financing (to be completed only by the coordinator)

Did the pre-financing you received generate any interest according to Art. II.19 ?

Yes/No

If yes, please mention the amount (in €)

4. Certificate on the methodology

Do you declare average personnel costs according to Art. II.14.1 ?

Yes/No

Is there a certificate on the methodology provided by an independent auditor and accepted by the Commission according to Art. II.4.4 ?

Yes/No

Name of the auditor		Cost of the certificate (in €, if charged under this project)	
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5- Certificate on the financial statements

Is there a certificate on the financial statements provided by an independent auditor attached to this financial statement according to Art.II.4.4 ?

Yes/No

Name of the auditor		Cost of the certificate (in €)	
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6- Beneficiary's declaration on its honour**We declare on our honour that:**

- the costs declared above are directly related to the resources used to attain the objectives of the project and fall within the definition of eligible costs specified in Articles II.14 and II.15 of the grant agreement, and, if relevant, Annex III and Article 7 (special clauses) of the grant agreement;

- the receipts declared above are the only financial transfers or contributions in kind, free of charge, from third parties and the only income generated by the project which could be considered as receipts according to Art. II.17 of the grant agreement;

- the interest declared above is the only interest yielded by the pre-financing which falls within the definition of Art. II.19 of the grant agreement ;

- there is full supporting documentation to justify the information hereby declared. It will be made available at the request of the Commission and in the event of an audit by the Commission and/or by the Court of Auditors and/or their authorised representatives.

Beneficiary's Stamp	Name of the Person(s) Authorised to sign this Financial Statement
	Date & signature

Form C - Financial Statement (to be filled in by Third Party) Only applicable if special clause nr 10 is used

Project nr	nnnnnn	Funding scheme	Coordination and Support Action
Project Acronym	xxxxxxxxxxxxxxxxxxxxxx		
Period from	dd/mm/yy	Is this an adjustment to a previous statement ?	Yes/No
To	dd/mm/yy		

3rd party legal Name		Third Party Identity Code (PIC)	nn
3rd party Organisation short Name		Working for and linked to beneficiary nr	nn

Funding % for RTD activities (A)		If flat rate for indirect costs, specify %	%
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1- Declaration of eligible costs/lump sum/flat rate/scale of unit (in €)

	Type of Activity					TOTAL (C+D+E)
	RTD (A)	Demonstration (B)	Coordination/ Support (C)	Management (D)	Other (E)	
Personnel costs						
Subcontracting						
Other direct costs						
Indirect costs						
Maximum reimbursement indirect costs						
Lump sum/flat rate/scale of unit declared						
Total						
Maximum contribution of the Union						
Requested contribution of the Union						

2- Declaration of receipts

Did you receive any financial transfers or contributions in kind, free of charge from third parties or did the project generate any income which could be considered a receipt according to Art.II.17 of the grant agreement ?

Yes/No

If yes, please mention the amount (in €)

3- Declaration of interest yielded by the pre-financing (to be completed only by the coordinator)

Did the pre-financing you received generate any interest according to Art. II.19 ?

Yes/No

If yes, please mention the amount (in €)

4. Certificate on the methodology

Do you declare average personnel costs according to Art. II.14.1 ?

Yes/No

Is there a certificate on the methodology provided by an independent auditor and accepted by the Commission according to Art. II.4.4 ?

Yes/No

Name of the auditor		Cost of the certificate (in €), if charged under this project	
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5- Certificate on the financial statements

Is there a certificate on the financial statements provided by an independent auditor attached to this financial statement according to Art.II.4.4 ?

Yes/No

Name of the auditor		Cost of the certificate (in €)	
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6- Third Party's declaration on its honour

We declare on our honour that:

- the costs declared above are directly related to the resources used to attain the objectives of the project and fall within the definition of eligible costs specified in Articles II.14 and II.15 of the grant agreement, and, if relevant, Annex III and Article 7 (special clauses) of the grant agreement;

- the receipts declared above are the only financial transfers or contributions in kind, free of charge, from third parties and the only income generated by the project which could be considered as receipts according to Art. II.17 of the grant agreement;

- the interest declared above is the only interest yielded by the pre-financing which falls within the definition of Art. II.19 of the grant agreement ;

- there is full supporting documentation to justify the information hereby declared. It will be made available at the request of the Commission and in the event of an audit by the Commission and/or by the Court of Auditors and/or their authorised representatives.

Third Party's Stamp	Name of the Person(s) Authorised to sign this Financial Statement
	Date & signature